



HOSANNA DANCE STUDIO

Teaching the Art of Dance with a Heart of Worship
 1361 River Road Eugene, OR 97404
 (541) 607-5798
 www.hosannadance.com

April 1, 2015

Dear Hosanna Family,

It is almost recital time and we hope this finds you excitedly anticipating the big weekend! As many of us know however, recital time can be hectic. The Hosanna Dance staff has put together this packet of helpful information to give you the tools you need for a smooth recital season. Please read through it carefully with a highlighter in hand and mark information pertinent to you and your student(s). If you have any questions concerning the information, please call the studio office and we will be happy to help.

RECITAL PERFORMANCE DETAILS

Recital dates are May 16 & 17, 2015. Show times are 2:00, 4:00 & 5:30. Each class will perform once on Saturday and once on Sunday. Please refer to the chart below for your specific performance times.

Where: Willamette High School's Powers Auditorium ~ 1801 Echo Hollow Rd., Eugene, Oregon 97402

Show Assignments (NOT listed in order of performance)

EMERALDS	AMETHYSTS	SAPPHIRES
Performances May 16th & 17th 1:30 pm arrival, 2:00 pm curtain DO NOT BE LATE!	Performances May 16th & 17th 3:30 pm arrival, 4:00 pm curtain DO NOT BE LATE!	Performances May 16th & 17th 5:00 pm arrival, 5:30 pm curtain DO NOT BE LATE!
Sat Creative Dance 3 & 4 Ballet/Tap 5 & 6 Hip Hop/Tumbling 6-8 Beg Modern/Lyrical 6-8 Beg Tumbling I Broadway Tap I Modern II Hip Hop II Jazz/Lyrical II Hip Hop III Tap III/IV Acro Jazz III/IV Modern IV HYPe Senior Spotlights ~ Kyndra, Jessica, Alexis	Youth Drama Wed Eve Creative Dance Ballet/Tap 6-8 Beg Ballet/Tap 6-8 Int Ballet 6-8 Ballet I Ballet II Ballet III A Ballet III B Ballet IV A Ballet IV B Senior Spotlight ~ Peace	My Buddy & Me Thurs Creative Dance Kinder Hip Hop/Tumbling 6-8 Int Modern/Lyrical 6-8 Int Hip Hop I Modern I Jazz/Lyrical I Broadway Tap II Tumbling II Modern III Jazz/Lyrical III Hip Hop IV Jazz/Lyrical IV Tap V Senior Spotlights ~ Caitlyn, Kelsey, Sabra, Mikki

REMEMBER: NO PERSONAL VIDEO RECORDING OR PHOTO'S ALLOWED DURING THE PERFORMANCES, THIS INCLUDES USE OF ALL MOBILE DEVICE CAMERAS.

NOTE: Your account balance must be paid in full by May 9th or your student(s) will NOT be cleared to dance in the dress rehearsals or in the recital.

Dress Rehearsal Details

Where: Willamette High School: Powers Auditorium ~ 1801 Echo Hollow Rd., Eugene, Oregon 97402

Dress Rehearsal Schedule (NOT listed in order of performance)

EMERALDS	SAPPHIRES	AMETHYSTS
Rehearsal: Mon 5/11 4:15-8:15 pm	Rehearsal: Mon 5/11 4:15-8:15 pm	Rehearsal: Fri 5/15 4:15-8:15 pm
Sat Creative Dance 3 & 4 Ballet/Tap 5 & 6 Hip Hop/Tumbling 6-8 Beg Modern/Lyrical 6-8 Beg Tumbling I Broadway Tap I Modern II Hip Hop II Jazz/Lyrical II Hip Hop III Tap III/IV Acro Jazz III/IV Modern IV Technical Rehearsals	Thur Creative Dance Kinder Hip Hop/Tumbling 6-8 Int Modern/Lyrical 6-8 Int Hip Hop I Modern I Jazz/Lyrical I Broadway Tap II Tumbling II Jazz/Lyrical III Modern III Hip Hop IV Jazz/Lyrical IV Tap V Technical Rehearsals	My Buddy & Me Youth Drama Wed Eve Creative Dance Ballet/Tap 6-8 Beg Ballet/Tap 6-8 Int Ballet 6-8 Ballet I Ballet II Ballet III A Ballet III B Ballet IV A Ballet IV B HYPe All Senior Spotlights Technical Rehearsals

BACKSTAGE VOLUNTEERS- BACKGROUND CHECK IS MANDATORY

To ensure safety for all the dancers, we require that a background check be turned in by all volunteers who plan on being backstage for the recital. Only parents/volunteers that have completed and turned in a background check will be allowed backstage. There will be **NO** exceptions. Background checks must be turned into the office **no later than May 8th**. If you wish to be backstage with your child you will need to plan ahead and sign up early as a volunteer. You will earn two free ticket vouchers for signing up as a backstage volunteer. **If you turned in a background check in the last 2 years, you will not have to fill out a new one, just inform the office staff and we will pull your prior year's form.** A background check is included on a separate attachment.

COSTUME PICK-UP DETAILS **PLEASE READ AS THIS IS NEW THIS YEAR**

We are going to hand out costumes a little differently this year. You will **only** be allowed to pick up your costumes during your scheduled class time. ALL of your family's costumes will be available for pickup at your family's **first** scheduled class the week of May 4-9th. If you are not able to be there at that time, you will need to contact Melissa to schedule an alternative pick up time. **To be able to pick up your costumes, you must have a zero balance on your account.** Any costumes that are not picked up by May 9th will be taken to Willamette High School on Monday the 11th and Friday the 15th for final pick up. If you have any costuming questions, please call Melissa Winchell or Janna Holt at 541-607-5798.

Alterations It is inevitable that not every costume will fit every child perfectly. Hosanna Dance does **not** have the resources to provide alterations for your student(s). It is the family's responsibility to arrange for any necessary alterations. You may contact Costume Manager for further questions regarding your costume(s).

Backstage Procedures for Creative Dance and Age 6-8 Classes

Rehearsal Details:

- Arrive ready to dance- Dancers must enter the auditorium in full costume with hair and make-up ready for rehearsal. Please plan ahead and give yourself plenty of time. Some costumes (tutus for example) are hard to seatbelt in, so you may want to wait and put your child's costume on in the car after you arrive. We strongly recommend leggings (or similar) over tights to protect those new tights!
- Meet in the auditorium- Upon arrival, parents and students should go directly to the auditorium. At 4:15 pm, we will begin the rehearsal with prayer and announcements. When the backstage area is prepared, you will be directed to drop off your child with their assigned group leader. You will receive an ID tag and your child will be escorted to the Green Room.
- Tour- We will offer a quick tour to all parents to further explain the backstage, check-in, and check-out procedures.
- Backstage access- **Only parents that have completed a background check and have signed up as a backstage volunteer will be allowed backstage except during the tour.**
- Monday Rehearsal order- Monday Rehearsal begins with the Finale (all classes), followed by the Creative Dance classes and then 6-8 classes. All other classes will perform in order as posted in the auditorium and backstage.
- Friday Rehearsal order- Friday Rehearsal will begin with My Buddy & Me, followed by the ballet show, which we will run through at least two times.
- Pick-up- Please plan to pick up your child immediately following his or her dance number. Bring your child's ID tag to the lobby and follow the signs to the pick-up area.

Performance Details:

- Arrive at your scheduled time- Refer to the chart on Page 1 for your specific arrival time. We ask that you arrive as close to your scheduled arrival time as possible. We will not have staff available to check in your child early. If you arrive early please wait in the courtyard until your arrival time. If you show up late, we cannot guarantee getting your child right in and you run the risk of your child missing his/her dance. **We cannot stress enough the importance of showing up on time!**
- Arrive in costume with hair and make-up done - You will NOT be able to accompany your child backstage to finish getting ready and we do not have enough staff to get dancers ready for you. Dancers may wear street shoes and bring dance shoes with them.
- Backstage access- **Only parents that have completed a background check and have signed up as a backstage volunteer will be allowed backstage.** All young dancers are assigned to specific group leaders and will be well supervised backstage.
- Enter and exit through the courtyard door- There will be signs to guide you to the Dancer Entrance.
- ID Tags- There will be a check-in table at the Dancer Entrance. Here we will give you an ID tag for post-performance pick-up and will connect your child with his or her group leader.
- Personal belongings- Dancers should only bring items essential to performance as groups will need to change locations backstage and will have very little down-time. Please write your name on all belongings you send. We will provide some simple activities when needed.
- Pick-up- After the Finale number, proceed to the same pick-up area used during rehearsal. Due to the need for quick transitions and limited space, please send **one adult** with the provided ID tag to pick-up your dancer(s.)
- Post-performance- Other friends and family should wait in the courtyard to visit and congratulate your dancer on a wonderful performance.
- Costumes are not allowed in the lobby or auditorium so plan to bring a change of clothes if your child will be staying to watch the other performances.

Backstage Procedures for Level 1 and above

Rehearsal Details:

- Arrive with hair and makeup done- Dancers in Level 1 and above may put on costumes after they are released to the backstage area.
- Meet in the Auditorium- Upon arrival, parents and dancers should go directly to the auditorium. At 4:15 pm, we will begin the rehearsal with prayer and announcements. When the backstage area is prepared, dancers will be directed to the Green Room, where they may change into costume and prepare for rehearsal, beginning with Finale.
- Tour- We will offer a quick tour to all parents who would like to see how our backstage is run.
- Backstage access- **Only parents that have completed a background check and have signed up as a backstage volunteer will be allowed backstage except during the tour.**
- Backstage conduct- Dancers in levels 1 and above will not have direct supervision at all times and will be responsible for themselves and their possessions. The studio will provide staff only to assist with getting students lined up and onto the stage. Please discuss appropriate backstage behavior with your child before arrival.
- Monday Rehearsal order- Monday Rehearsal begins with the Finale, followed by the Creative Dance classes and then 6-8 classes. All other classes will perform in order as posted in the auditorium and backstage.
- Dismissal- Dancers are free to leave after their last number is released from the stage unless the instructor asks them to stay and practice again at the end of the rehearsal.
- Tech Rehearsal- In addition to dress rehearsal time, some classes will be asked to attend the technical rehearsal at the end of Monday or Friday night's dress rehearsal. This will be determined by the complexity of the staging, lights, etc., for the individual pieces. Instructors will let each class know if the technical rehearsal applies to them. Be sure to check with your student or their teacher.

Performance Details:

- Arrive at your scheduled time- Refer to the chart on Page 1 for your specific arrival time. We ask that you arrive as close to your scheduled arrival time as possible. If you arrive early, please wait in the courtyard until your arrival time. Dancers who arrive late run the risk of missing their dance. **We cannot stress enough the importance of showing up on time!**
- Dancer entrance- Dancers should enter and exit through the courtyard doors; look for signs to guide you. **Non-dancers will not be admitted backstage.**
- Backstage access- **Only parents that have completed a background check and have signed up as a backstage volunteer will be allowed backstage.**
- Personal belongings- Dancers are expected to keep their belongings contained. We suggest a small box or laundry basket. Please bring only essentials and label all items with your dancer's name.
- Dismissal- After the Finale (dancers will not be released early), please exit the backstage area to the courtyard as quickly as possible with all your belongings unless you are dancing in the next scheduled performance. The next performance will be preparing to start as you exit and we need to keep the rooms and hallways clear and traffic at a minimum.
- Post-performance- Friends and family should wait in the courtyard to visit and congratulate their dancer on a wonderful performance.
- Costumes are not allowed in the lobby or auditorium so dancers should plan to bring a change of clothes if they will be staying to watch the other performances.

BOX OFFICE INFORMATION

Prices

All seats are \$8.00. If you wish to attend all the shows on the **same day only**, you can buy a combined ticket for only \$3 more (\$11.00 total). Ages 2+ will need to purchase a seat. All seats are ticketed, reserved, and sold on a first-come, first-served basis. Tickets may be purchased only at the studio office, during dress rehearsals and prior to each performance at Willamette High School. Sale hours are listed below.

Vouchers

Once again Tiese would like to bless your family with free ticket vouchers. When you purchase your tickets you will be credited for a free ticket voucher for each enrolled class (except HYPe, audited classes, Hosanna Dance Company and Women’s Fitness classes). If you are at the Very Enthusiast Dancer tuition cap, you will receive a maximum of 5 tickets. If you are at the Very Enthusiastic Family tuition cap, you will receive a maximum of 7 tickets. At the time of ticket purchase, each voucher can be exchanged for one single ticket (\$8.00 value). Additional vouchers also are given for signing up for volunteer positions during recital.

Ticket Sales Hours

Tickets will be sold in the Hosanna office **only** at these times. ***Note the only times available during the week of recital to purchase tickets will be at the dress rehearsals on May 11th and 15th from 4:30 - 7:30 pm and prior to each performance.

Monday May 4 9:30 am - 12:00 pm 4:30 pm - 7:00 pm	Thursdays May 7 No Morning Hours 4:30 pm – 6:30 pm
Tuesdays May 5 11:45 pm - 2:15 pm 4:15 pm – 6:00 pm	Friday May 8 No Morning Hours 4:00 pm – 5:45 pm
Wednesdays May 6 9:30 am - 12:00 pm No Afternoon Hours	Saturday May 9 9:30 am – 11:30 am

PHOTOGRAPHS/VIDEOGRAPHY

- **REMEMBER: NO PERSONAL VIDEO RECORDING, PHOTOS OR FACE TIME WILL BE ALLOWED DURING THE SHOW, THIS INCLUDES USE OF ALL MOBILE DEVICE CAMERAS.** If you want to take photos/video of your child you will have only dress rehearsal to do this.
- Mark Willett will be taking low-light still photographs during the performances. For samples of his work, see www.hosannadance.com and www.adventuresinnarnia.com . Pre-orders received by May 15th will cost \$20.00 each. Orders taken May 16th, 17th or later will cost \$25.00 each. An order form is included on a separate attachment and can be returned to the Hosanna office, the ticket sales table during rehearsals at WHS or during the performances at the flower table. All orders will be mailed to you.
- Stafford Video Productions will again make DVD’s of the recital. All three shows will be on one DVD. *The first DVD will cost \$20.00; additional DVDs are \$15.00 each.* You can either order online at www.staffordvideostore.com or order with the order form on a separate attachment. Orders can be returned to the Hosanna office, the ticket sales table during rehearsal at WHS or during the performances at the flower table. All orders will be mailed to you.

Post Recital Information

Photo Schedule May 16-22

INDIVIDUAL AND GROUP "POSED" SHOTS WILL NOT BE PROFESSIONALLY PROVIDED. IN LIEU OF THIS, WE WILL PROVIDE AN OPPORTUNITY FOR EACH CLASS TO BE IN COSTUME WITH A BACKDROP AVAILABLE. THIS WILL BE AN OPPORTUNITY FOR PARENTS TO SNAP THEIR OWN PHOTOS DURING A PORTION OF YOUR STUDENT'S CLASS. **PLEASE COME TO CLASS WITH COSTUMES IN FULL HAIR AND MAKEUP.**

PLEASE ARRIVE TO CLASS ON TIME!!! THE SCHEDULE IS VERY TIGHT BETWEEN CLASSES!!

<p style="text-align: center;">Saturday, May 16</p> <p>Ballet 6-8 9:00-9:30 am My Buddy & Me 9:30-10:00 am Choreography 10:00-10:30 am Sat Creative Dance 3&4 10:30-11:00 am</p>	<p style="text-align: center;">Wednesday, May 20</p> <p>Hip Hop/Tumbling 6-8 Beg 4:00-4:30 pm Hip Hop/Tumbling 6-8 Int 5:00-5:30 pm Broadway Tap II 5:30-6:00 pm Wed Eve. Creative Dance 6:00-6:30 pm</p>
<p style="text-align: center;">Monday, May 18</p> <p>Youth Drama 3:45-4:15 pm Ballet/Tap 6-8 Beg 4:15-4:45 pm Hip Hop IV 4:45-5:15 pm Modern/Lyrical 6-8 Int 5:15-5:45 pm Ballet II 6:00-6:30 pm Modern II 6:30-7:00 pm Jazz/Lyrical III 7:30-8:00 pm Ballet IV A 8:00-8:30 pm Ballet IV B 8:00-9:00 pm</p>	<p style="text-align: center;">Thursday, May 21</p> <p>Thurs Creative Dance Kinders 3:30-3:50 pm Ballet/Tap 6-8 Int 3:50-4:15 pm Hip Hop I 4:15-4:45 pm Hip Hop III 4:45-5:00 pm Tumbling I 5:00-5:30 pm Hip Hop II 5:45-6:15 pm Tumbling II 6:15-6:45 pm Jazz/Lyrical IV 6:45-7:15 pm Ballet III B 7:15-7:45 pm</p>
<p style="text-align: center;">Tuesday, May 19</p> <p>Modern/Jazz 6-8 Beg 4:00-4:30 pm Tap V 4:30-5:00 pm Jazz/Lyrical I 5:00-5:30 pm Modern III 5:30-6:00 pm Acro Jazz III/IV 6:00-6:30 pm Jazz/Lyrical II 6:30-7:00 pm Tap III/IV 7:30-8:00 pm Modern IV 8:00-8:30 pm</p>	<p style="text-align: center;">Friday, May 22</p> <p>Modern I 3:45-4:15 pm Ballet/Tap 5 & 6 4:15-4:30 pm Broadway Tap I 4:45-5:15 pm HYPE 5:15-6:00 pm Ballet I 6:00-6:30 pm Ballet III A 6:30-7:00 pm</p>

POST-RECITAL PERFORMANCE SCHEDULE: MAY 18-22, 2015

The week immediately following recital, all classes, **except Saturday classes** will meet at the normal time and location. In addition to providing the photo opportunity (explained above) this time will be an important time for preparing for the community performances.

Once again we are looking forward to blessing residents of our community with the wonderful dances the students and teachers have prepared throughout the year. The community has warmly received these performances, and we always hear many positive comments from the venues where we perform.

Post-recital performances are an important part of our dance year and **all** students are expected to participate. Your child will perform on the same day he or she takes class, with the exception of Monday the 25th, due to Memorial Day. Those classes have been rescheduled on a different day, that week. **This will mean a change to your schedule from May 26-June 6th.** Please help your dancers understand what an opportunity we have to be a blessing to people who would not otherwise have access to such an uplifting performance. The schedule of performances and location information is located on the last page of this packet.

PROGRAM ADVERTISING FORM

You have an opportunity to place a specialized message or business advertisement in the recital program. You can purchase advertising space where you will be able to place a picture and personalized message to your dancer(s) or promote your business. Firm due date for space reservation! Artwork and payment must be turned into the Hosanna office by May 1, 2015. **No late entries will be accepted!**

Options Available:

Full page ~ \$100.00
(Approx. 7.5" x 5")

Half page ~ \$50.00
(Approx 3.75" x 5")

Quarter page ~ \$25.00
(Approx 3.75" x 2.5")

Cut and Turn Into Hosanna Office by May 1, 2015

Contact Person _____ Telephone _____

Size of Ad (Circle One) Full Page~\$100 Half Page~\$50.00 Quarter Page~\$25.00

Payment Options: (Circle One) Payment enclosed (cash/check made out to Hosanna Dance)

Use payment info in Studio Director to process payment

Artwork Options: (Circle One) Artwork enclosed

Artwork emailed to angierenich@hotmail.com

Message To Dancer: (Circle One) Message to dancer _____

Message emailed to angierenich@hotmail.com

Post Recital Performance Schedule* May 25th - June 6th

*Mandatory attendance. Contact the office with any scheduling conflicts concerning these performances

<u>Monday May 25</u>	<u>Tuesday May 26</u>	<u>Wednesday May 27</u>	<u>Thursday May 28</u>	<u>Friday May 29</u>	<u>Saturday May 30</u>
NO performance scheduled due to Memorial Day.	Location: Sheldon Park (2440 Willakenzie, Eugene)344-1078	Location: Alpine Springs (3760 N. Clarey St., Eugene) 607-9525	Location: Grace Manor (2811 Bailey Lane, Eugene) 686-2721	Location: Sheldon Oaks (2525 Cal Young Rd., Eugene) 341-3700	Location: Lone Oak (2615 Lone Oak Way, Eugene) 463-7700
<u>Hip Hop IV & Ballet II</u> will perform on Tue. May 26	Arrival Time: 3:45 (overflow parking at Bi-mart)	Arrival Time: 6:15	Arrival Time: 3:45	Arrival Time: 3:45	Arrival Time: 9:45am
<u>Ballet III B, Jazz III & Modern II</u> will perform on Wed. May 27	Performance Time: 4:00-4:45	Performance Time: 6:30-7:15	Performance Time: 4:00-4:45	Performance Time: 4:00-4:45	Performance Time: 10:00-10:45
<u>Ballet III A, Drama & Ballet IV A</u> will perform Thur. May 28	<u>Performing Classes:</u> All Tuesday Classes and <u>Hip Hop IV & Ballet II</u>	<u>Performing Classes:</u> All Wednesday Classes and <u>Ballet III B, Jazz III & Modern II</u>	<u>Performing Classes:</u> All Thursday Classes and <u>Ballet III A, Drama & Ballet IV A</u>	<u>Performing Classes:</u> All Friday Classes and <u>Ballet/Tap 6-8 Beg, Modern/Lyrical 6-8 Int. & Ballet IV B</u>	<u>Performing Classes:</u> All Saturday Classes
<u>Ballet/Tap 6-8 Beg, Modern/Lyrical 6-8 Int. & Ballet IV B</u> will perform on Fri. May 29					
<u>Monday June 1</u>	<u>Tuesday June 2</u>	<u>Wednesday June 3</u>	<u>Thursday June 4</u>	<u>Friday June 5</u>	<u>Saturday June 6</u>
Location: Solvang Retirement Community (1202 Jacobs Drive, Eugene) 461-0490	Location: Alpine Springs (3760 N. Clarey St., Eugene) 607-9525	Location: Ya-Poh-Ah Terrace (350 Pearl St., Eugene) 342-5329	Location: Avamere Riverpark (425 Alexander Loop, Eugene) 345-6199	Location: Solvang Retirement Community (1202 Jacobs Drive, Eugene) 461-0490	Location: Bayberry Commons (2211 Laura St., Springfield)
Arrival Time: 5:45	Arrival Time: 6:15	Arrival Time: 4:15 (park in the street; not in their parking lot)	Arrival Time: 3:45	Arrival Time: 5:45	Arrival Time: 2:15
Performance Time: 6:00-6:45	Performance Time: 6:30-7:15	Performance Time: 4:30-5:15	Performance Time: 4:00-4:45	Performance Time: 6:00-6:45	Performance Time: 2:30-3:15
<u>Performing Classes:</u> All Monday Classes	<u>Performing Classes:</u> All Tuesday Classes	<u>Performing Classes:</u> All Wednesday Classes	<u>Performing Classes:</u> All Thursday Classes	<u>Performing Classes:</u> All Friday Classes	<u>Performing Classes:</u> All Saturday Classes